



196 Paterson Avenue, Floor 3
East Rutherford, NJ 07073
(201) 438 - 4824 | www.nls.edu

Complaint Form

Full Name:	ID #:
Phone Number:	Email:
<p>Please write a detailed account of your complaint. Be sure to include the date, time, and people involved in the incident. Please continue on the back of the form, or attach extra sheets if needed.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Signature:	Date:



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Resolution Form

Student's Name:	Student's ID #:
<p>Please write a summary of the student's complaint, as well as a summary of the resolution discussed in your meeting. Attach this form to the student's complaint form after a resolution has been agreed upon.</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	
Director's Signature:	Date: